



BUSINESS SOUTH BANK

2017 ANNUAL GENERAL MEETING

Minutes of Meeting Held at 70 Merivale Street, South Brisbane

10.00am Thursday 2 November 2017

List of Proxies	List Below
Attendees	List Below
Apologies	List Below
Meeting opened at 10.00am	

1. Welcome by Board Chairman, David O'Brien

The Chairman welcomed members to the Annual General Meeting of Business South Bank (attendee list attached)

2. Confirmation of Quorum

The Chairman confirmed that a quorum had been established.

3. Apologies & Proxies

The Chairman advised that 15 proxies had been received.

4. Proxies

The Chairman advised members of the following proxies:

NAME		ORGANISATION	PROXY TO
Michael	Hurley	ARIA	Janine Watson
Alison	Smith	The Star Entertainment	David O'Brien
Dilshani	Weerasinghe	Queensland Ballet	David O'Brien
Kerrie	Grice	SCIPS	David O'Brien
Nigel	Harris	Mater Foundation	David O'Brien
Carol	Miller	JMC Academy	Janine Watson
Sue	Donnelly	Queensland Theatre	Janine Watson
Casey	Yearbury	Securecorp	Janine Watson
Bruce	Wolfe	Conrad Gargett	Janine Watson
Sonya	Keep	Common Group	Janine Watson
John	Sharpe	Riverlife	Janine Watson
Richard	Dixon	Wheel of Brisbane	Janine Watson
Chris	Edwards	Australian Catering Services	Janine Watson
Neil	Horrocks	City Smart	Janine Watson
Tarragh	Cunningham	QAGOMA	Janine Watson



5. Minutes of Previous Meeting

Moved S Mitchell (BCEC), Seconded D Briais (Yellow Cabs): **That the minutes of the 2016 Annual General Meeting, as distributed with the notice paper, be accepted.**

Carried

6. Chairman's Report

This year the BSB board reviewed its Strategic Plan for the next 3 years. As part of this process we took the opportunity to review, refine and simplify the Mission Statement.

The board was particularly pleased that its review showed that the organisation was achieving its objectives as set out in the previous strategic plan. It had achieved superb membership renewal rates, high attendance at all events, and generally strong engagement from the membership. The board felt that the organisation was in a position to focus additional resources to communication to ensure members were across the depth of BSB activities and offerings.

I am always astounded at the amount of work that is generated from such a small team, and would like to take this opportunity to acknowledge our hardworking team of Executive Officer Janine Watson, Communications Coordinator Samantha Sequeira, Membership Coordinator Jane Noble and Administration Officer Shona Bryan.

Last year, I reported on the collaborative work BSB and key stakeholders were working on in developing a shared vision for the precinct for the next 20 years. This vision has been presented to a number of Government officials including the Deputy Premier, Jackie Trad; Lord Mayor Graham Quirk and most importantly to our members.

7. Treasurer's Report

I am pleased to present the Association's Financial Statements for the year ended 30 June 2017 as Acting Treasurer, following the resignation of our long-standing Treasurer, Paul Herd from South Bank Corporation.

The statements show the Association produced a deficit of (\$54,614) which is in line with the Board's direction to use BSB's considerable cash reserves on member initiatives.

The Board had budgeted for a bigger deficit of (\$60,088), however due to good management, a better than budgeted result was realised.

It is particularly pleasing to see that membership increasing from the previous financial year, particularly in the Platinum category.

The Association now carries net assets of \$227,487 including cash reserves as at 30 June 2017 of \$404,320.

The Board, with the recommendation from the Finance Subcommittee has again spent time during the year reviewing options for investment of the Association’s surplus funds to ensure commercial and safe returns for members.

To conclude, I would like to, thank Trevor Marsden and his team at South Bank Corporation who produce the bi-monthly financial reports for the board to review; Shona Bryan who manages the accounts within BSB, and Janine Watson for her management of the office and finances which keeps the BSB-ship running so smoothly.

Moved J Dawes (The Prop House), seconded K Eckart (Focused Marketing): **That the annual accounts and auditors reports for the year ended 30 June 2017 be approved.**

Carried

Appointment of Auditor

Moved M Betts (Griffith University), seconded J Dawes (The Prop House): **That Anthony Whyte of BDO Audit & Assurance (Qld) having consented to act as auditor, be appointed the Association’s auditor.**

Carried.

8. Appointment of Returning Officer

Janine Watson was appointed Returning Officer.

9. Board Elections

David O’Brien, having stepped aside as AGM Chair, handed the meeting over to Janine Watson.

J Watson advised that the Association has received nominations **from 8 Platinum members for 8 platinum board positions** – these were:

1. John Barton - MGD Wealth
2. Martin Betts - Griffith University
3. Rebecca Lamoin - QPAC
4. Vicki McDonald - State Library of Queensland
5. Katie Meyer - Anthony John Group
6. Shaun Mitchell - BCEC
7. Andy Sutherland, Fuji Xerox

As well as a nomination from South Bank Corporation – which is being left vacant (1) as per our Articles of Association & (2) out of respect.

With **8 nominations and 8 vacancies**, J Watson declared the 8 Platinum members elected unopposed



J Watson advised the Association has received nominations from 5 **Silver** members for 4 Silver board vacancies.

1	Wade Haynes	Brisbane State High School
2	Michael Hurley	ARIA
3	Stewart Moore	Earthcheck
4	David O'Brien	DKM Group
5	Bruce Wolfe	Conrad Gargett

J Watson advised that as there were five nominees for four vacancies, a secret ballot was required. Janine Watson asked members to vote for four silver member representatives.

Ballot counting was conducted by Janine Watson and Pritika Prasad of South Bank Corporation.

Following the count the following were elected to the Board

- Wade Haynes Brisbane State High School
- Stewart Moore Earthcheck
- David O'Brien DKM Group
- Bruce Wolfe Conrad Gargett

J Watson advised the Association has received nominations **from 2 Bronze members for 2 Bronze board positions** – these were:

2	Jano Dawes - The Prop House/VM+
3	Kerri Eckhart – Focussed Marketing

With 2 **nominations and 2 vacancies**, J Watson declared the nominees elected unopposed

David O'Brien resumed as Chair of AGM.

10. **General Business**

David O'Brien resumed as Chair of AGM.

David O'Brien acknowledged outgoing board members including:

- Neil Carrington, ACT for Kids
- Mike O'Farrell, Riverside Hotel
- Katrina McGill, Tafe
- Paul Herd, South Bank Corporation

David O'Brien advised that BSB would once again be holding the Showcase event in 2018 at the venue of Brisbane State High School.

Shaun Walsh, City Parklands, wanted to publicly thanked BSB for its activities and excellent events, and said he was proud to be involved with the Association.

Meeting closed at 10.35am

Signed by:

David O'Brien, Chair Business South Bank

Dated



2017 BUSINESS SOUTH BANK AGM Attendees:

First Name	Surname	Company Name
Katie	Meyer	Anthony John Group
Samantha	Bailey-Jensen	Bailey Print Group
Paul	Jenkins	Black & White Cabs
Shaun	Mitchell	Brisbane Convention & Exhibition Centre
Wade	Haynes	Brisbane State High School
Tamlyn	Lambert	Carter Lambert
Shaun	Walsh	City Parkland
David	O'Brien	DKM Group
Sally	Boer	E2Designlab
Kerry	Eckart	Focused Marketing
Martin	Betts	Griffith University
James	Gauci	Hydric Media
Betty	Moinet	Brisbane Festival
Angela	Cervetto	Pig & Whistle/ Charming Squire
Callum	Kennedy	Rydges
Rebecca	Lamoin	Queensland Performing Arts Centre
Heather	Batchelor	SLC
Katrina	McGill	TAFE Queensland Brisbane
Jano	Dawes	The Prop House /VM+
Darryl	Briais	Yellow Cabs

List of Apologies:

Chris	Edwards	Australian Catering Services
Michael	Hurley	ARIA
Alison	Smith	The Star Entertainment
Dilshani	Weerasinghe	Queensland Ballet
Kerrie	Grice	SCIPS
Nigel	Harris	Mater Foundation
Carol	Miller	JMC Academy
Sue	Donnelly	Queensland Theatre
Casey	Yearbury	Securecorp
Bruce	Wolfe	Conrad Gargett
Sonya	Keep	Common Group
John	Sharpe	Riverlife
Richard	Dixon	Wheel of Brisbane
Neil	Horrocks	City Smart
Tarragh	Cunningham	QAGOMA
John	Barton	MGD Wealth
Neil	Carrington	ACT for Kids
John	Kotzas	QPAC
Jillian	Marsh	Queensland Museum
Vicki	McDonald	State Library of Qld
Mike	O'Farrell	Riverside Hotel